



E-MAIL MESSAGE CIRCULAR

TO : All Jafza Companies
ATTN : General Manager
DATE : Wednesday, November 25th 2009
FROM : Fatma Salem, EVP & Commercial Director,
Operations Department - UAE
SUBJECT : Down Time at Jafza
REFERENCE : OPT/IT/NOV-09

Dear Valued Customer,

We would like to inform you that we will be enhancing and upgrading our IT systems during this week, in order to provide an enhanced level of support, and serve you better.

However, please note that during this time, **NO** transactions will be carried out and Jafza eServices on Dubai Trade will not be accessible. Details of the down time are mentioned below:

From : 4:00 pm Tuesday, December 1st 2009.

To : 10:00 am Saturday, December 5th 2009.

We highly recommend that any urgent transaction to be carried out prior this downtime to avoid any inconvenience.

For any further clarification please contact our Call Centre on 800-Jafza (800 - 52392).

We regret any inconvenience and assure you the usual support.

Jafza
Operations Department
Call Centre **800-Jafza** (800-52392)
Website: www.jafza.ae e-mail: customerservice@jafza.ae

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